### NVP Exhibits

SELFCARE NVP WALL SYSTEM ASSEMBLY INSTRUCTIONS





- 4. Insert the lower vertical poles into the feet and tighten.
  - Be sure to line up the grooves on each pole / foot these ensure that the poles and feet are all orientated the same way (a).



(a)

5. Attach the horizontal cross bars between the lower vertical poles.

These simply slide up onto the notches found at the bottom of the pole (b).

**NOTE!** It is very important to maintain even pressure on all join points so as to avoid placing excessive stresses on the system.



(b)

6. Complete assembling the lower section of the frame





7. Assemble the upper section of the frame in just the same way you did for the lower section. Vertical poles first, followed by crossbars and braces.

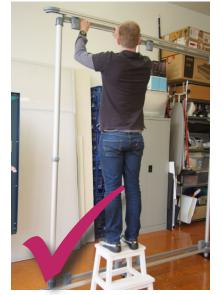






**NOTE!** Always use a ladder - never attempt to reach up - this will result in using the frame to steady yourself, placing too much stress for the system.









**9. Attach the fabric graphics.** This is done by sliding the upper edge of the fabric into the channel in the graphic rail. Do this for the top graphic rails first.

**NOTE!** Always use a ladder - never attempt to reach up - this will result in using the frame to steady yourself, placing too much stress for the system.

- Start at the end of the frame and make sure that the edge of the fabric lines up with the edge of the graphic rail (a).
- Once you attach the fabric to a section you should find that it will stay in place allowing you to reposition your ladder and move onto the next section.

**HINT:** In order to ensure that the edge of the fabric remains lined up with the edge of the rail, and to prevent the fabric from slipping out, use a large bulldog clip to temporarily hold the fabric in place - thse can be removed later (c).







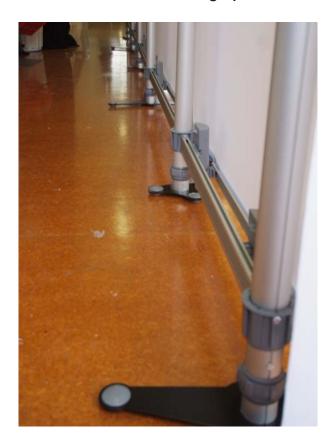






10. Attach the fabric graphics to the bottom graphic rail.

**HINT:** This is a good time to ensure that the graphic is sitting correctly and straight. If it doesn't appear to be sitting straight, simply gently slide the fabric whilst it is in the channel of the graphic rail until it appears correct.







11. Use the tensioners (two on each cross bar) to tighten the fabric. This is done by firmly depressing the button found on each unit which will cause the tenioner to snap open, extending the overall height of the wall, tightening the fabric in the process.

**HINT:** It's generally considered best-practice to open all the upper tensioners first, followed by all the lower.







After (open)







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"Kinetic worked closely with us to deliver a complete solution for Compass, always providing one version of the truth. Their commitment and knowledge of the Affordable Housing Sector was deep and crucial"

Greg Budworth CEO Compass Housing

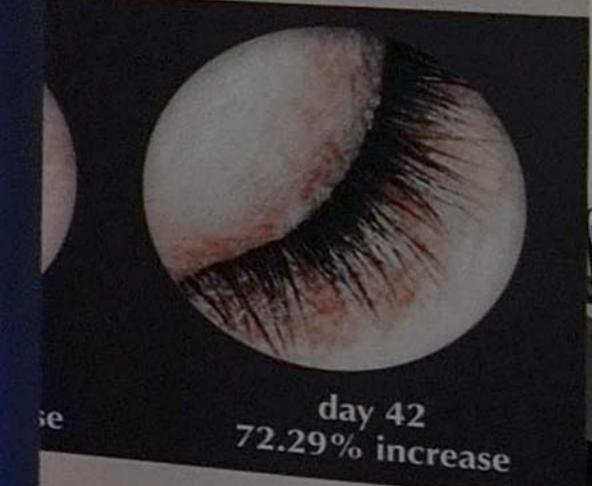


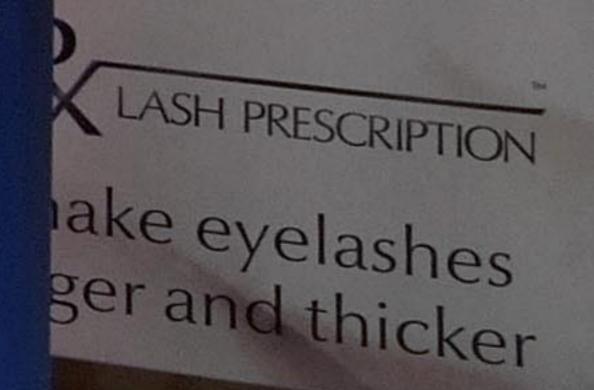
## Functionality

- Rent Accounting
- Housing/Asset Maintenance
- Tenant Maintenance
- Third Party Receipts upload
- Rules and Alerts
- Business Process

  Management
- **Business Intelligence**
- Accounts Payable
- Accounts Receivable
- General Ledger
- Fixed Asset
- Purchase Ordering
- Purchase Requisitions
- Project Costing
- eRequisitions
- eTimesheets
- eReporting
- **eApprovals**
- eHR
- ► Tenant Survey (Web & Kiosk)
- Mobility
  (On-site maintenance request)









\*

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12. Remove any clips you may have use to hold the fabric to the top graphic rails and ensure that the print is straight. If it is not straight you can fix by gently sliding the graphic rails themselves to the left or right.









### NOTES FOR DISMANTLE

- 1. When removing (and installing) the fabric, always use at least two people. By doing this you will ensure that the graphics do not come into contact with the floor which can result in dirty or stained graphics.
- 2. When folding the fabric, be sure to fold with the printed side facing inwards. This minimises the chance of the graphics becoming dirty either during transportation or when unpacked at your next event.

### ANY QUESTIONS?

PLEASE CONTACT:

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